

**KOKOMO SCHOOL CORPORATION**  
**Teacher Flexible Work Day – Summer (Transformation Zone)**

Please circle the date(s) you use as a Summer Teacher Flexible Work Day for the 2019-2020 Contract Year. Indicate “1” for full day or “1/2” for half day.

July 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
✘	✘	✘	✘	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	✘	✘	✘	✘	✘	✘

Monday, July 29, 2019 – Professional Dev. Day  
Tuesday, July 30, 2019 – Curriculum Day

School: \_\_\_\_\_  
Teacher Name: \_\_\_\_\_  
Teacher Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Principal Signature: \_\_\_\_\_

**Please submit to your school principal no later than August 5, 2019.**

Note to Teachers:

- \*Flex days may be subdivided into half-day increments.
- \*\*Flex days must be worked at the physical location of your primary work assignment (i.e. not from home).
- \*\*\*August 1<sup>st</sup> and 2<sup>nd</sup> are not eligible as a flex day due to Prof. Dev. Day and Curriculum Day

**Note to School Principal: Please attach to attendance reports.**

**KOKOMO SCHOOL CORPORATION**  
**Teacher Flexible Work Day – Winter (Transformation Zone)**

Please circle the date(s) you use as a Winter Teacher Flexible Work Day for the 2019-2020 Contract Year. Indicate “1” for full day or “1/2” for half day.

December 2019/January 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
✘	✘	✘	✘	✘	✘	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	✘	✘	✘	✘	✘	✘

December 20, 2019 – Last Student Day Before Winter Recess  
January 6, 2020 – First Student Day of Second Semester

School: \_\_\_\_\_  
Teacher Name: \_\_\_\_\_  
Teacher Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Principal Signature: \_\_\_\_\_

**Please submit to your school principal no later than January 6, 2020.**

Note to Teachers:

- \*Flex days may be subdivided into half-day increments.
- \*\*Flex days must be worked at the physical location of your primary work assignment (i.e. not from home).

**Note to School Principal: Please attach to attendance reports.**